



Office of Student Financial Services

FINANCIAL AID ADVANCE REQUEST FORM

This form must be submitted in person

Student Name: _____ **Student ID#:** _____

I would like to request an advance on the current account credit from my confirmed financial aid funds (paid and/or pending) in the amount of \$ _____ (**not to exceed \$1,000**).

- Fall 20____
- Spring 20____
- Summer 20____

Reason for request (Please check appropriate box)

- Off Campus Meal Plan (OCMP)
- Rent (Copy of Lease Agreement required)
- Other (Please explain below)

I understand that if there is any reduction in the amount of my financial aid awards (as a result of withdrawal, change in financial aid eligibility, or other circumstances) that I am held fully liable to return any amount that has been advanced to me.

(Student's First and Last Name)

(Student's Signature) **(Date Signed)**

(Parent Borrower Signature (If Federal Plus Loan offered and accepted) (Date Signed)

<p>OFFICE USE ONLY</p> <p>DATE RECEIVED: _____</p> <p>SFS Counselor - Confirmed Aid: _____ (Initials)</p> <p>AMOUNT APPROVED: \$ _____</p> <p>APPROVED BY: _____</p> <p>_____ (Signature of Person Approving Advance)</p> <p>NOTES: _____</p> <p>_____</p>
